



# ELEMENTARY AND JUNIOR DIVISIONS

## PROJECT REQUIREMENTS

UPDATED JULY 2024

### REQUIRED ITEMS

#### I. PAPERWORK

- a. All projects involving Human Subjects, Vertebrate Animals, and/or Potentially Hazardous Biological Agents **MUST** obtain project approval by an Institutional Review Board (IRB) or Scientific Review Committee (SRC) **prior to starting the project.**
- b. This process remains the same as prior years and will be reviewed by the Scientific Review Committee (SRC) to confirm eligibility for competition.
- c. Make sure to bring the approved Grade 5-8 Research Plan and SRC Approval Form **if required** for your project for display during judging.

#### II. PHYSICAL PROJECT POSTER (BOARD)

Elementary & Junior Division students will **NOT** be required to create a virtual project presentation for AzSEF 2025.

All participants will be required to present their project using a physical project poster (board), not to exceed the maximum size limit of 30 inches (depth) by 48 inches (width) by 108 inches (height, floor to top of project).

Project Board should contain the following elements:

1. Project title and Fair ID number
2. Question/problem
3. Hypothesis
4. Materials
5. Procedures
6. Results
7. Conclusion

### SUBMISSION AND REVIEW PROCESS

#### I. PAPERWORK REQUIREMENTS

Elementary & Junior Division students conducting projects involving Human Subjects, Vertebrate Animals, and/or Potentially Hazardous Biological Agents **MUST** obtain project approval by an Institutional Review Board (IRB) or Scientific Review Committee (SRC) prior to starting the project. Failure to obtain prior approval will result in disqualification at AzSEF. If your school does not have an IRB or SRC, contact [azsefsrc@azscience.org](mailto:azsefsrc@azscience.org) for assistance.

### II. DISPLAY & SAFETY

Display & Safety inspections will include a review of all materials prior to judging and enforcement of the display guidelines as published in the International Rules and Guidelines. This includes:

- a. Providing appropriate credits for all photographs, graphs and other visuals.
- b. Having signed permission forms of individuals depicted in any project materials (on the board, slides or in the video).
- c. Ensuring no offensive or inappropriate photos or images are included.
- d. Project materials must be able to stand alone- nothing can be attached to the table or wall.
- e. Forms, as identified in the Required Forms section of the Display & Safety Guidelines, must be located at the project booth.
- f. Items/Materials listed under the “Not Allowable of Display or Project Booth” section of the Display & Safety Guidelines may NOT be at the project booth.
- g. Projects will not have access to an electrical outlet during AzSEF.